

SAP Ariba at BASF

BASF Supplier Communication



March 2022

Strategic Procurement Suite in a Nutshell



- BASF will use the online platform Strategic Procurement Suite by SAP Ariba for purchase tenders
- Your registration for SAP Ariba is needed to be able to receive BASF invitations to quote
- Registration and participation in a tender are free of charge for you
- There will be no change in the invoicing process between you and BASF



🗖 = BASE

Strategic Procurement Suite has many advantages for you



After creating your SAP Ariba network account, BASF will be able to consider your company in purchase tenders

■ Your Key Benefits:

- The registration, qualification and participation in a tender is free of charge, regardless how often your company is taking part or how much business you make with BASF
- A Fast, standardized and transparent communication with your BASF counterpart is facilitated - all tender related communication is documented in a message history
- ✓ The online submission of your tender documents to the SAP Ariba portal is enabled
- ✓ Relevant **BASF tenders** are **visible at one glance**; status tracking is possible any time
- BASF is working with SAP Ariba all over the world, hence all BASF buyers have a full picture about all your capabilities - even in countries where you are not delivering today
- ✓ Being part of the SAP Ariba network offers you **business perspectives** beyond BASF



To register your company for BASF please follow the following steps:



BASF We create chemistry



To start your registration process please click the link within the invitation mail (content and language may be different):

Vie o	BASF
Dea	Luigi Cantos,
BAS	F invites you to register on SAP Ariba. If you are not the correct contact
pers	on, please forward this e-mail to your Sales Responsible.
To s	tart the registration process, please click on the following link:
Click	<u>k Here</u>
lf yo	u have an existing user account on SAP Ariba, please click on the
regis	stration link as well and sign in with your username and password.
Plea	se note that the registration for SAP Ariba as well as the participation in
tend	lers are free of charge.
First	information about BASF sourcing / supplier management process in SAP
Arib	a can be found on the BASF homepage for suppliers
We	would like to thank you for your support.
Best	regards,
You a	re receiving this email because your customer, BASF Group - TEST, has identified you as the appropriate
contac	it for this correspondence. If you are not the correct contact, please contact BASF Group - TEST.

Attention:

Due to technical reasons the invitation mail contains a cryptical sender address, which ends on "@eusmtp.ariba.com". Therefor we kindly ask you to check also your spam folder.



Please click the Sign up button if your company does not have an Ariba Network account or click Log in button to use your existing Ariba Network account:







- After you have created your Ariba Network account or logged in to your account you are directed to the BASF registration questionnaire
- Please provide all necessary information within the questionnaire and click the Submit entire response button
- In case you are not directed to the registration questionnaire you can access it here:







After you have submitted your responses, BASF will review and you will receive a confirmation mail:

	[EXT] Approved: Supplier registration with BASF Group - TEST						
[EXT] Welcome to the Ariba Commerce Cloud Ariba Commerce Cloud <ordersender-prod@ansmtp.ariba.com> To Formfon Policy & month retention (5 months) ① If there are problems with how this message is displayed, click here to view it in a web browser.</ordersender-prod@ansmtp.ariba.com>	Arba Administrator «no-reply@eusratp.arba.com» 4 S Reply 4 S Reply 4 10 10 10 10 10 10 10 10 10 1						
SAP Ariba Welcome to the Ariba Commerce Cloud Your registration process on the Ariba Commerce Cloud for BCP Telefonia is now complete.	Hello Luigi Came. Congratulations! Your supplier registration was approved.						
Your organization's account ID:	Log in to the supplier portal to see if you need to complete any tasks or qualifications before you can start doing business with BASF Group - TEST.						
As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information. If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can	Click Here						
now access and participate in the buyer's sourcing events. The Select Collocation Comole provides a certralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships. Ariba On Demand Sourcing buyers might request that you conclete additional profile information	BASF Group - TEST						
as part of their Supplier Profile Questionnaire. When you access customer requested fields for a specific kyrey, you will see a pop-up page with that buyer's name; that page contains the buyer's customer requested fields.	You are moning this email because your outsome, BASF Group - YEST, has identified you as the appropriate contact for this correspondence. If you are not the correct contact, please contact BASF Group - TEST.						
You can immediately perform administrative and configuration tasks such as creating users and completing your company profile. If account administration is not part of your job responsibility, you can transfer the administrator role at any time to another person in your organization whose responsibilities are more in line with account administration.	BASF SE, Registered Office: 61/058 Luckeigshullen, Germany Registration Court: Antioperioti Luckeigshullen, Registration Na:: HRB 6000 Chairman of the Supervisory Board: Jungen Handlrecht Board of Execution Denotine:						
Good to Knew: Your Ariba Commerce Cloud account provides a central access point to the seller-facing capabilities of the following Ariba solutions:	Marin Brudemuetler, Charman Hana-Unin Engel, Vice Charman; Saori Duboug, Sargieve Gandri, Michael Heirz, Markus Kanleth, Illayne 7. Smth 						
Ariba Discovery ^{IN} (Leads) Ariba Sounding ^{IN} (Proposals) Ariba Contract Management ^{IN} (Contracts) Ariba ^{IN} Network (Orders & Invoices)	Ottore Data Pulicy Contact Uk Cuaturer Support						
You can start using Ariba Discovery Immediately and begin receiving notifications when business opportunities matching your commodities are published.							



→ Forward Phi 12/17/2021 2:46 Phi

To <u>update</u> the registration of your company for BASF please follow the following steps:







To update your registration questionnaire please access the <u>Ariba log in page</u> and click the Login button to use your existing Ariba Network account:







After you have logged in to your account you can access the BASF registration questionnaire here:

Go To Dashboard	Preferences	Q, 📅 📮 Help▼						
Download Tutorials Welcome to SAP Ariba platform for BASF - Supplier collaboration! Update Profile BASF Procurement is pleased to interact with you in the SAP Ariba platform. This platform will give you the opportunity to access different collaboration modules with BASF: - SPS; for Qualification and Sourcing; in the future for Contract management: - VIP; for operational procurement, as for an example purchase order or invoice handling: - Catalog processes; - Diacount Pro - Early payment proposals. It is a strategic decision of BASF Procurement to develop Supplier collaboration - strategic and operational - in the cloud with SAP Ariba as a partner. Here you can find information abot how BASF SE uses your personal data as controller. Thanks in advance for your support.								
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	Registration Questionnaires							
	Title ID End Time I Commodity Regions Organization	n Name Status						
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	Title ID End Time I Commodity Regions Organization Name	Status						

Please click Revise Response on next page, provide new/updated information within the questionnaire and click the Submit entire response button



After you have submitted your responses, you will receive a confirmation mail:

Ariba Administrator <no-reply@eusmtp.ariba.com< th=""><th>S Reply</th><th>(Feply All</th><th>→ Forward</th><th></th></no-reply@eusmtp.ariba.com<>	S Reply	(Feply All	→ Forward	
To Blants Antonio Terrat Andrado			Fri 12/17/2021	2461
sicy 6 month retention (6 months)	Expires 6/15/2022			
BASF				
Hello Luigi Castro,				
BASF Group - TEST has received your re it for approval.	gistration inform	ation and wi	I review	
To check your registration status, log in to portal.	the BASF Grou	p - TEST suj	pplier	
Click Here				
Sincerely, BASF Group - TEST				
	Sroup - TEST, has iden	tified you as the ay ASF Group - TEST	ppropriate f.	
You are receiving this email because your customer, BASF (contact for this correspondence. If you are not the correct co	ntact, please contact B			
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You are receiving this email because your customers, BASF contact for this correspondence. If you are not the correct co BASF SE, Registered Office: 67056 Ludwigshafen, Germany Registration Court: Antegoritizt Ludwigshafen, Begistration Courts and the Supervisory Board: Juergen Hambrecht Board of Executive Directors: Martin Brudemailer, Chairman Hans-Erlich Engel, Vice Chairman; Baerl Dubourg, Banjeev Ganchi, Michael Heinz, Markus Kan	ntact, please contact B / No.: HRB 6000 nieth, Wayne T. Smith			
You are recenting this email because your customers, BASE contact for this correspondence. If you are not the correct co BASE SE, Registered Office: 67056 Ludwigshafen, Germany Registration Court: Antegorit? Ludwigshafen, Registration Chairman of the Supervisory Board Juergen Hambert? Board of Executive Directors: Martin Brudemueller, Chairman Hans-Urich Engel, Vice Chairman Hans-Urich Engel, Vice Chairman Hans-Urich Engel, Vice Chairman Cottoes Data Policy Contact Us Cualioner Support	ntact, please contact B / No.: HRB 6000 nieth, Wayne T. Smith			



Qualification Process Overview



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I To start your qualification process please click the link within invitation mail (content and language may be different):



Attention:

Due to technical reasons the invitation mail contains a cryptical sender address, which ends on "@eusmtp.ariba.com". Therefor we kindly ask you to check also your spam folder.





If BASF has not yet linked an Ariba user to your name, you will be directed to below page. If you do not have an Ariba user, please click **Sign up** button. If you have one please click **Login** button

Ariba Sourcing



 If BASF has already linked an Ariba user to your name, you will be directed to below page.
 Please Login with your username and password

Business Network -	STANDARD ACCOUNT	UPGRADE	
Supplier Login			
User Name			
Password			
Login			
Forgot Username or Password			
New to SAP Business Net Register Now or Learn More	work?		





- After you have created your Ariba Network account or logged in to your account you are directed to the BASF qualification process which includes all relevant qualification questionnaires
- Please provide all necessary information within the questionnaires and click the Submit entire response button for all questionnaires.
- In case you are not directed to the qualification questionnaire you can access it here:

Qualification Questionnaires											
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Questionnai	ires										=
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Product Informa	ation and Doc	uments	Doc219854270	18/4/2019 12:34	RawMat 30	All All Regions			Dummy Supplier 17 - NO SYNC WITH F	ASTIS	NotResponded
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After you have submitted your responses, BASF will review and you will receive a information mail for each questionnaire:

Hello Dummy Supplier BASF Group has reviewed the questionnaire that you completed. You'll be notified if any other tasks require your attention. Best, BASF Group





After BASF has reviewed all questionnaires and completed internal processes you will be informed via E-Mail:

Dear Dummy Supplier,

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BASF has completed your qualification process for:

BASF Procurement Category: Dummy Category Region / Country / Site: Dummy Region BASF Material number: 01234567 – Dummy Material BASF Contact Person: Max Mustermann

Thank you again for your support! We will let you know if any further actions from your side are needed.

Best regards, BASF Group



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