

Guidelines for photo permits at BASF Antwerpen NV

1. All image-capturing activities are banned

Capturing images (photo, film, digital images) at BASF is prohibited, whether it concerns images shot with camera, cell phone, smartphone, mobile device, video or any other appliance for analogue or digital image-capturing.

This ban is applicable to all suppliers, (sub)contractors, partners, other visitors and BASF-employees.

2. You are exempt from this ban if you have obtained the appropriate permit

Photo or film shoots are not banned if an appropriate permit was obtained. You can ask your contact person at BASF Antwerpen to apply for such a permit.

Procedure:

- Ask your contact person at BASF Antwerpen to apply for a permit at least one week before the event. He/she can request a permit via the intranet application "Fotografievergunningen". (link: <https://e-applications.basf-ag.de/dat/basant/Fotovergunningen.nsf/AFV?OpenForm>)
- The permit needs to be approved by the Information Protection Officer of BASF Antwerpen and by a second approver, a BASF responsible at the location of shooting.
- When an application is granted, the applicant is informed through email. A digital permit is sent by email and should be subsequently forwarded to the photographer. An automatic copy will go to the Information Protection Officer and Site Security.

If the application is denied, the applicant receives an email detailing why.

- Make sure the photographer or film crew are carrying a printed copy of the permit during the shoot.

3. Rules for using images

Even if a permit was issued, using the images is bound to strict rules.

External distribution of pictures for publication or information purposes is prohibited, except if you received the explicit and written approval of the BASF Antwerpen Communication Department.

You can enquire about using images for external purposes by email:

Communication Department
BASF Antwerpen
telefoon: +32 3 561-2714
e-mail: communicatiedienst@basf.com