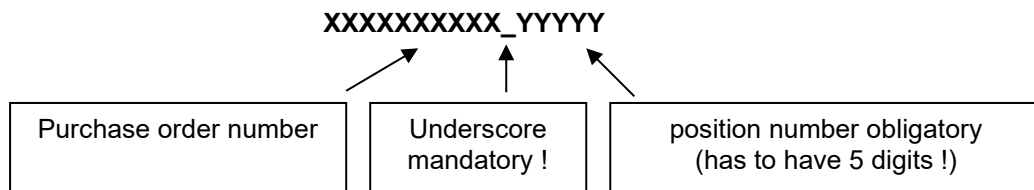


Inspection documents are sent to BASF Antwerpen N.V. and its strategic partners electronically. To ensure a smooth process, we ask you to follow the instructions below.

- 1. The email address for supplying the inspection documents is:  
**idmb@basf.com**

'idmb': inspection document mail box

- 2. The email address is exclusively intended for supplying inspection documents. Other documents mentioned in our order specifications such as manuals, documentation, operating and assembly instructions will continue to be supplied with the goods, unless otherwise specified in our guidelines.
- 3. Please indicate our order and position number (pos. 10 = 00010) in your email header, message and attachment.  
**Please be sure to write it correctly!**



The mail documents should be supplied in **.pdf** format. Other formats such as .pcx, .tif, .jpg etc. are not allowed. The IT resolution of the documents should be such that normal legibility is guaranteed.

Example:

**To : idmb@BASF.com**  
**Cc :**  
**Subject : 4900123456\_00010**

**Mail document**

**4900123456\_00010.pdf**

- 4. The contents of a mail document should be maximum 10 MB in order to protect the access and operational use of our IT systems. Larger and/or more documents should be supplied in several mails, but with the same references (purchase order and position number).
- 5. The inspection documents must be supplied on the above-mentioned email address, in accordance with our purchasing conditions, at the latest upon delivery of the goods to BASF Antwerp or its strategic partners.

Should you have any questions, please do not hesitate to contact Mr. *Thor Verhoeven* on the following phone number +32 (0)3 561.45.13 or by email to *GIC@basf.com*.