



We create chemistry

Registered Office : 3<sup>rd</sup> Floor, VIBGYOR Towers,  
Plot No. C-62, 'G' Block, Bandra Kurla Complex,  
Mumbai - 400 098.  
Tel: +91 22 66618000  
Website: www.basf.com/in  
CIN: L33112MH1943FLC003972

**POSTAL BALLOT FORM**

Serial No. :

1. Name and Registered Address of :  
the sole/first named member as  
registered with the Company

2. Name(s) of the joint-holder(s), :  
if any

3. Folio No. / DP ID No.\* / Client ID\* :  
(\*Applicable only to members holding  
equity shares in dematerialized form)

4. No. of equity shares held :

5. I / We hereby exercise my / our vote(s) in respect of the Special Resolutions to be passed through postal ballot for the business stated in the Notice of the Company by conveying my / our assent or dissent to the said resolution(s) by placing the tick (✓) mark in the appropriate box below:

Item No.	Description of Resolution	No. of Equity Shares	(FOR) I/We assent to the Resolution	(AGAINST) I/We dissent from the Resolution
1.	Special Resolution for alteration of the Object Clause of the Memorandum of Association of the Company.			
2.	Special Resolution for alteration of Liability clause of the Memorandum of Association of the Company.			

(Please note: Ticks in both the boxes would render your Form invalid)

Place :

Date :

Signature of the Member / Authorised Signatory or Representative

**ELECTRONIC VOTING PARTICULARS**  
(For those opting to vote through electronic means instead of Postal Ballot)

EVEN (Electronic Voting Event Number)	User ID	Password

The e-voting facility will be available during the voting period as indicated herein below:

Commencement of e-voting period	End of e-voting period
From 9.00 a.m. IST on Saturday, 12 <sup>th</sup> December, 2015	Till 5.00 p.m. on Monday, 11 <sup>th</sup> January, 2016

- Notes:**
- Please read the instructions printed overleaf before exercising your vote.
  - These details and instructions form an integral part of the Notice of Postal Ballot of the Company.
  - The voting rights of members shall be in proportion to the paid up value of their shares in the equity share capital of the Company as on Friday, 27<sup>th</sup> November, 2015.

P.T.O.

#### **INSTRUCTIONS FOR POSTAL BALLOT:**

1. There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.
2. In case of joint holding, this Postal Ballot Form should be completed and signed by the first member and in his / her absence by the next named member.
3. The signature of the member on this postal ballot form should be as per the specimen signature furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or Sharepro Services (India) Private Limited, Company's Registrar & Share Transfer Agents or as registered with the Company, in respect of shares held in dematerialised form or in physical form, respectively.
4. A member may request for a duplicate postal ballot form, if so required, from Sharepro Services (India) Private Limited, Mumbai. However, the duly filled-in duplicate Postal Ballot Form should reach the Scrutinizer not later than Monday, 11<sup>th</sup> January, 2016 (5.00 p.m. IST).
5. In respect of shares held by corporate and institutional shareholders (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant board resolution / appropriate authorization, with the specimen signature(s) of the authorised signatory(ies) duly attested.
6. Members can opt for only one mode of voting, i.e., either by Postal Ballot or e-voting. However, in case members cast their votes through both these modes, then voting done through e-voting shall prevail and voting done through Postal Ballot will be treated as invalid.
7. A member cannot exercise his vote by proxy on Postal Ballot / e-voting.
8. The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column in the Postal Ballot form. The assent or dissent received in any other form shall not be considered valid. A Member need not use all the votes or cast all the votes in the same way.
9. Postal Ballot Form which is incomplete or unsigned or defective in any manner is liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.
10. Members are requested NOT to send any other paper along with the Postal Ballot Forms in the enclosed self-addressed postage-prepaid Business Reply Envelope as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
11. Members are requested to fill the Postal Ballot Form in ink (please avoid filling it by using erasable writing medium/s like pencil).
12. Only a member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as intimation only.

#### **INSTRUCTIONS FOR E-VOTING:**

1. Open your internet browser during the e-voting period and type the following URL: <https://www.evoting.nsdl.com>
2. Click on '**Shareholder Login**'.
3. If you are already registered with NSDL for e-voting, then you can use your existing User ID and Password to cast your vote. If you have forgotten your Password, you can reset your Password by using '**Forgot User details/Password**' option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
4. If you are logging in for the first time or if your e-mail address is not registered with the Company/Depository Participant(s), please enter the User ID and Password mentioned in the form and click '**Login**'.
5. If you have a registered e-mail address, you will also receive the User ID and initial Password mentioned in the postal ballot form via e-mail. You may download the PDF file attachment named "e-voting.pdf" containing the User ID and initial Password by using the Client ID (in case you are holding shares in demat mode) or Folio number (in case you are holding shares in physical mode) as the password. You will not receive this pdf file if you are already registered with NSDL for e-voting.
6. The **Password Change Menu** will appear on your screen. Change to a new Password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please do not share your Password with any other person and take utmost care to keep your Password confidential.
7. Home page of e-voting will open. Click on **e-voting Active Voting Cycles**.
8. Select '**EVEN**' (**Electronic Voting Event Number**) of BASF India Limited provided overleaf.
9. Once you enter the number, the **Cast Vote** page will open. Now you are ready for e-voting.
10. On the voting page, enter the number of shares mentioned overleaf (which represents the number of votes) and thereafter cast your vote by selecting either "**FOR**" or "**AGAINST**" on each resolution. Once you have voted on a resolution, click **Submit**.
11. Click on '**Confirm**' when prompted. Upon confirmation, the message '**Vote cast successfully**' will be displayed. Please note that once your vote is cast on the selected resolution, it cannot be changed or modified.
12. During the e-voting period, you can log in any number of times till you have voted on the Resolution.
13. Members holding multiple folios/demat accounts need to repeat the voting process separately for each folio/demat account.
14. Institutional members (i.e., other than individuals, HUF, NRI etc.) are required to send a scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter, along with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizer via e-mail at: [cstaizoanckhumri@gmail.com](mailto:cstaizoanckhumri@gmail.com) with a copy to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). The documents should reach the Scrutinizer on or before the close of working hours (5.00 p.m. IST) on Monday, 11<sup>th</sup> January, 2016.
15. In case of any queries regarding e-voting, you may refer to the 'Frequently Asked Questions' (FAQs) and 'e-voting user manual' available in the 'Download' Section of NSDL's e-voting website [www.evoting.nsdl.com](http://www.evoting.nsdl.com). You may also contact NSDL via e-mail at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or on the toll free no.1800-222-990 or contact Mr. Kumaresan of Sharepro Services (India) Private Limited via e-mail at [kumaresan@shareproservices.com](mailto:kumaresan@shareproservices.com) or on Tel No. 022-67720354.
16. You may also update your mobile phone number and e-mail address in the user profile details of the folio, which may be used for sending future communications.

The e-voting period commences on Saturday, 12<sup>th</sup> December, 2015 (9.00 a.m. IST) and ends on Monday, 11<sup>th</sup> January, 2016 (5.00 p.m. IST). During this period, members of the Company, holding shares either in physical form or in dematerialized form, as on Friday, 27<sup>th</sup> November, 2015, may cast their votes electronically. E-voting will not be allowed beyond 5.00 p.m. on Monday, 11<sup>th</sup> January, 2016 and the e-voting module will be disabled by NSDL thereafter.

By Order of the Board of Directors  
For BASF India Limited

Pradeep Chandan  
Director-Legal, General Counsel  
& Company Secretary

Dated: 16<sup>th</sup> November, 2015