COVID-19
Safe Working Arrangements

BASF UK and Ireland is committed to working safely, and minimising the risk of COVID-19 virus spread throughout our activities.

We have developed risk assessments for all our working locations, in consultation with our employees. Our risk assessments are available at each UK and Ireland site and the key findings have been communicated to our employees. Our sites comply with government requirements on COVID-19, including displaying a site-specific copy of the government issued COVID-19 poster at our UK facilities.

Some of the key measures you will see at our sites include:

- Employees are working from home where they can do this effectively, the number of people in each location at any one time is carefully managed
- Distancing rules and arrangements are in place at each site, including signage and one way systems
- Where distancing is not achievable, additional measures have been put in place, such as screens or use of PPE
- Our meetings are virtual wherever possible, if face to face meetings are needed at our sites we have strict limits on the number of people allowed in each meeting room to ensure we can maintain distancing
- We have increased our cleaning regimes, particularly for handrails, door handles, light switches and communal areas
- Our induction packages have been updated to include infection control, and the importance of good hygiene
- We have provided our employees with cleaning materials to allow them to sanitize surfaces during their working day
- Hand sanitizer is available at entry/exit points to our sites, and at key locations throughout our premises
• We have restricted eating to designated areas, and reviewed how our employees take their breaks to ensure they are able to maintain distancing.

• As a visitor to our sites, you will be asked to complete a visitor questionnaire before entering the site and will be made aware of the key safe working arrangements for your visit.

• Our employees may only travel where it is essential for business, and there is no viable alternative such as video conferencing.

• Employees will only be given approval to travel if they have completed a travel risk assessment, which includes health screening questions.

• Where our employees need to meet customers or other business contacts face to face to support business needs, we ask our customers to confirm their arrangements in advance. In particular, we ask that the location has completed a Covid-19 risk assessment and is displaying the government Covid-19 poster. We also ask employees to confirm that arrangements are in place for good hygiene and distancing in all areas they may access (operational areas and meeting rooms). We will provide appropriate PPE to our employees to comply with customers Covid-19 requirements.

• We have provided all employees with washable fabric face coverings, for their own personal use to support any government requirements outside of work.

• Please note: we do not routinely use temperature monitoring or face coverings at our locations unless there is a specific government, customer or risk based requirement – we do recognize that some people may choose to wear a face covering, and support people in that choice.