

BASF India Limited, Mumbai - 400 051, India

May 11, 2021

The Market Operations Department BSE Limited, Phiroze Jeejeebhoy Towers Dalal Street, Mumbai 400 001.

Name of the Company: BASF India Limited

Security Code No. : 500042

Dear Sir/Madam,

Sub: Annual Secretarial Compliance Report for the year ended 31st March, 2021

Pursuant to the provisions of Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended and read with SEBI Circular No. CIR/CFD/CMD1/27/2019 dated 8th February, 2019, we enclose herewith the Annual Secretarial Compliance Report issued by Mr. Hemant Shetye, Partner of HS Associates, Practising Company Secretaries, for the year ended 31st March, 2021 for your information and record.

Thanking you,

Yours faithfully For BASF India Limited

Pradeep Chandan Director- Legal, General Counsel (South Asia) & Company Secretary Pankaj Bahl Manager- Company Secretarial

Encl: a.a.

cc: The Assistant Manager – Listing

National Stock Exchange of India Ltd.

Exchange Plaza, 5th floor Plot No.C/1, G Block Bandra – Kurla Complex

Bandra (East), Mumbai – 400 051

Registered Office BASF India Limited The Capital, 'A' Wing, 1204-C, 12th Floor, Plot No. C-70, 'G' Block, Bandra-Kurla Complex, Bandra (East), Mumbai - 400 051, India

Tel +91 22 6278 5600

CIN - L33112MH1943FLC003972

www.basf.com/in



HEMANT S. SHETYE (Partner) B.COM., LLB(Gen.), FCS COMPANY SECRETARY

206, 2nd Floor, Tantia Jogani Industrial Estate, J. R. Boricha Marg, Opp. Lodha Excelus, Lower Parel (E), Mumbai - 400 011. Tel: 022 23088998/23008998/40026600/40061100 Email: hs@hsassociates.net www.hsassociates net

Secretarial Compliance Report of BASF India Limited for the financial year ended 31st March, 2021

To.

The Board of Directors, BASF India Limited. The Capital, A Wing, 1204-C, 12th Floor, Plot No.C-70 'G' Block, Bandra Kurla Complex, Bandra (East) Mumbai 400051.

- I, CS Hemant Shetye, Partner of HS Associates, Practicing Company Secretaries have examined:
 - a) all the documents and records made available to us and explanation provided by BASF India Limited ("the listed entity"),
 - b) the filings/submissions made by the listed entity to the stock exchanges,
 - c) website of the listed entity,
 - d) any other document/ filing, as may be relevant, which has been relied upon to make this certification.

For the year ended 31st March, 2021 ("Review Period") in respect of compliance with the provisions of:

- (a) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) The Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include: -

- (A) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (B) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; not applicable for the period under review
- (C) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (D) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; *not applicable for the period under review*

- (E) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;—*not applicable for the period under review*
- (F) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
- (G) Securities and Exchange Board of India (Issue and Listing of Nonconvertible and Redeemable Preference Shares) Regulations, 2013; not applicable for the period under review
- (H) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (I) SEBI (Depositories and Participants) Regulations, 2018 erstwhile SEBI (Depositories and Participants) Regulations, 1996;
- (J) Annual Secretarial audit report and annual secretarial compliance report for listed entities as per SEBI circular CIR/CFD/CMD1/27/2019 dated February 08, 2019;
- (K) Disclosure of reasons for delay in submission of financial results by listed entities as per SEBI circular CIR/CFD/CMD-1/142/2018 dated November 19, 2018;
- (L) Standardised norms for transfer of securities in physical mode SEBI/HO/MIRSD/DOS3/CIR/P/2018/139 dated November 6, 2018;
- (M) Strengthening the Guidelines and Raising Industry standards for RTAs, Issuer Companies and Banker circular no. SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated July16, 2018 read with SEBI circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018;
- (N) Standard Operating Procedure for suspension and revocation of trading of specified securities circular no. SEBI/HO/CFD/CMD/CIR/P/2018/77 dated May 3, 2018;
- (0) System-driven Disclosures in Securities Market as per SEBI circular SEBI/HO/CFD/DCR1/CIR/P/2018/85 dated May 28, 2018;
- (P) Monitoring of Foreign Investment limits in listed Indian companies SEBI circular IMD/FPIC/CIR/P/2018/74 dated April 27, 2018 read with SEBI Circular No. IMD/FPIC/CIR/P/2018/61 dated April 5, 2018;
- (Q) Disclosures by listed entities of defaults on payment of interest/ repayment of principal amount on loans from banks / financial institutions, debt securities, as per SEBI circular CIR/CFD/CMD/93/2017 dated August 4, 2017;
- (R) Database for Distinctive Number (DN) of Shares as per SEBI circular SEBI/HO/MRD/DOP2DSA2/CIR/P/2019/87 dated August 01, 2019;
- (S) Disclosure of significant beneficial ownership in the shareholding pattern as per SEBI circular SEBI/HO/CFD/CMD1/CIR/P/2019/36 dated March 12, 2019;
- (T) Framework for listing of Commercial Paper as per SEBI circular SEBI/HO/DDHS/DDHS/CIR/P/2019/115 dated 22^{nd} October 2019 read with Noncompliance with provisions related to continuous disclosures as per SEBI Circular no. SEBI/HO/DDHS/DDHS/CIR/P/2020/231 dated November 13, 2020
- (U) Resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI circular CIR/CFD/CMD1/114/2019 dated October 18, 2019;

- (V) Disclosure of standardizing reporting of violations related to code of conduct under SEBI (PIT), 2015 as per SEBI Circular HO/ISD/ISD/CIR/P/2019/82 dated 19th July, 2019
- (W) Violation of Insider Trading SEBI Circular No. SEBI/HO/ISD/ISD/CIR/P/2020/135 dated July 23, 2020
- (X) E-VOTING Facility as per SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 09, 2020
- (Y) Operational guidelines for Transfer and Dematerialization of re-lodged physical shares as per SEBI Circular No. SEBI/HO/MIRSD/RTAMB/CIR/P/2020/166 dated September 07, 2020
- (Z) Handling of Scores Complaints as per SEBI Circular No. SEBI/HO/OIAE/IGRD/CIR/P/2020/152 dated 13 August, 2020.
- (AA) Automation of System Driven Disclosures as per SEBI Circular No. SEBI/HO/ISD/ISD/CIR/P/2020/168 dated September 09, 2020

And based on the above examination, I hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, <u>except</u> in respect of matters specified below:

| Sr. No | Compliance Requirement (Regulations/ circulars / guidelines including specific clause) | Deviations | Observations/Remarks of the Practicing Company Secretary |
|-----------|--|--|--|
| 1 | SEBI circular numbered SEBI/HO/MRD/DOP2DSA2 /CIR/P/2019/87 and dated August 01, 2019. | Certain Distinctive Number Range with respect to physical share capital of the Company is not updated with the Depositories. | The Company has updated the Distinctive Number Range with the Depositories based on the records available with their Registrar & Share Transfer Agent, however as informed except for 2445 (Two Thousand Four Hundred and Forty Five) Equity shares (constituting 0.01 % of the paid up Equity Share Capital of the Company) where the data is not available with the Company's Registrar. |

| (b) | The listed entity has maintained proper records under the provisions of the above |
|-----|--|
| | Regulations and circulars/ guidelines issued thereunder insofar as it appears from |
| | my /our examination of those records. |

(c) The following are the details of actions taken against the listed entity/ its promoters/ Directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

| Sr. No | Action taken by | Details of violation | Details of taken E.g. warning debarment, et | action fines, letter, c. | Observations/ remarks of the Practicing Company Secretary, if any. | | | |
|----------------|-----------------|----------------------|--|-----------------------------------|--|--|--|--|
| Not Applicable | | | | | | | | |

(d) The listed entity has taken the following actions to comply with the observations made in previous reports:

| Sr.No | Observations of the Practicing Company Secretary in the previous reports | Observations made in the secretarial compliance report for the year ended 31.03.2020 | Actions taken by the listed entity, if any | Comments of the Practicing Company Secretary on the actions taken by the listed entity |
|-------|--|--|--|---|
| 1 | Observations mentioned in Annual Secretarial Compliance Report for 31st March, 2019. Not Applicable since the Company has taken sufficient steps and addressed the raised observations. | Observations mentioned in the Annual Secretarial Compliance Report for 31st March, 2020. Certain Distinctive Number Range with respect to physical share capital of the Company is not updated with the Depositories. | On the Observations made by in the Annual Secretarial Compliance Report for 31st March, 2020. The Shares on which DNR is not updated is reduced from 5702 (Five thousand Seven Hundred and Two) To 2445 (Two Thousand Four Hundred and Forty Five) | On the Observations made by in the Annual Secretarial Compliance Report for 31st March, 2020. The count of Distinctive Number Range not updated with the Depositories has reduced during the financial year ended 31.03.2021 from the previous financial year. |

Note:

- 1. This report is based on the following:
 - a) This report is based on the data received through electronic mode. Physical verification of the data and corresponding documents could not be accessed due to COVID-19 pandemic and restrictions imposed by the Maharashtra Government and local authorities.

- b) Compliances required to be done by the Company during the Financial Year ended 31st March, 2021 (i.e. the period covered for the purpose of this Report is from 01st April, 2020 to 31st March, 2021).
- 2. There was no event of appointment/ re-appointment/ resignation of statutory auditor of the Company during the review period and the Company has suitably modified the terms of appointment of its existing statutory auditor in previous financial year ended 31st March, 2020, to comply with clause 6(A) and 6(B) of Circular No. CIR/CFD/CMD1/114/2019 dated 18th October, 2019 issued by SEBI.

Place: Mumbai.

Date: 11.05.2021

ICSI UDIN: F002827C000275484

For HS Associates Company Secretaries

SHETYE

Digitally signed by SHETYE HEMANT SHRIPAD Date: 2021.05.11 15:45:35 JOEPS

Hemant S. Shetye

Partner

FCS No.: 2827 **CP No.: 1483**